

12 January 1977

MEMORANDUM FOR: Mr. Sorenson

FROM :

[REDACTED]

STATINTL

SUBJECT : Intelligence Community Staff Authorized
Position Ceiling and Vacancies

1. On 1 January 1976 the total authorized positions for the IC Staff was [REDACTED]. This figure includes [REDACTED] position for COMIREX which were transferred from the Directorate of Intelligence (DDI) to the IC Staff in July 1976. On 1 January 1977 the total authorized positions for the IC Staff was [REDACTED] which includes 7 additional positions for COMIREX approved effective 1 October 1976. Thus, the net approved increase of new positions for the IC Staff is 55.

2. The following is a current listing of our 21 existing vacancies. We are currently processing candidates against three of these vacancies.

<u>Position Title</u>	<u>Candidate In Process</u>	<u>Position Grade</u>
Intelligence Officer		MAF-04
Security Officer		GS-12
Info Receptionist		GS-06
Secretary-Steno		GS-06
Systems Analyst	[REDACTED]	GS-16
Secretary-Steno		GS-07
Budget Officer		GS-13
Secretary-Steno		GS-06
IO Program Eval		GS-17 ✓
IO Program Eval		GS-15 ✓
IO Program Eval		GS-15 ✓
Program Eval Officer		GS-17 ✓

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<u>Position Title</u>	<u>Candidate In Process</u>	<u>Position Grade</u>
Secretary-Steno		GS-07
IO General Ch		GS-17
IO General		GS-15
IO General		GS-15
Systems Analyst		GS-15
IO General ExSec		GS-15
IO General Ch		GS-16
IO General R&D		GS-15
IO Program Eval		MAR-06

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11 JAN 1977

Mr. Blake,

I had a call at 9:20 a.m., this morning from Mr. Marshall Smith of Mr. Sorensen's Office in New York. He advised as follows.

Mr. Sorensen will be in the Headquarters Building this evening for briefings by [REDACTED] and Bill Wells, starting at 7:30 p.m. Mr. Sorensen would like to meet with you for about five or 10 minutes prior to starting these briefings.

STATINTL

Mr. Sorensen has come to the conclusion that it is too much of a strain to try to commute from New York to Washington and, therefore, plans to be here "pretty much full-time". He is going to need to get an office set up and will require some secretarial support ([REDACTED] will not be reporting to the Agency in the immediate future). In addition, Marshall Smith will be coming along with Mr. Sorensen for approximately three weeks to a month, but on a temporary basis only. He said his wife is attending school in New Haven and consequently it just wasn't a good time to make the move. He inquired as to how long it would take to clear him for access to "SECRET" material.

STATINTL

[REDACTED]
granted a SECRET clearance while serving in the Marine Corps.

[REDACTED]

Del/11 Jan 77